

**NEW HAVEN PUBLIC SCHOOLS  
NEW HAVEN, CONNECTICUT**

**INFORMATION ONLY: PERSONNEL REPORT OF THE SUPERINTENDENT      October 11, 2022**

**RETIREMENT – Administrator:**

<b><u>Name</u></b>	<b><u>Assignment:</u></b>	<b><u>Effective Date</u></b>
Eric Yuhas	Assistant Principal Sound School <b>General Funds</b> <b>19042867-50113</b>	06/30/2023

**RETIREMENT – Non-Instructional Staff:**

<b><u>Name</u></b>	<b><u>Assignment:</u></b>	<b><u>Effective Date</u></b>
Blanche Harris	Administrative Assistant King/Robinson Magnet School <b>General Funds</b> <b>19041030-50124</b>	09/17/2022

**RESIGNATION – Administrator:**

<b><u>Name</u></b>	<b><u>Assignment:</u></b>	<b><u>Effective Date</u></b>
Tina Mitchell	Principal John C. Daniels School <b>General Funds</b> <b>19044013-50113</b>	10/20/2022
John Tarka	Principal Wilbur Cross High School <b>General Funds</b> <b>19044061-50113</b>	10/14/2022

**NEW HAVEN PUBLIC SCHOOLS  
NEW HAVEN, CONNECTICUT**

**RESIGNATIONS – Teachers:**

<b><u>Name</u></b>	<b><u>Assignment:</u></b>	<b><u>Effective Date</u></b>
Mikayla Avallone	Grade 5 Mauro/Sheridan Magnet School <b>Inter-District Funds</b> <b>27041019-50115</b>	09/23/2022
Todd Dawson	Grade 5/8 Social Studies Betsy Ross Magnet School <b>Inter-District Funds</b> <b>27041555-50115</b>	10/03/2022
Chamone Dobbs	School Social Worker Brennan Rogers Magnet School <b>General Funds</b> <b>19049321-50115</b>	10/07/2022
Shane Duncan	Science COOP Arts & Humanities Magnet School <b>Inter-District Funds</b> <b>27041464-50115</b>	10/20/2022
Nicola Gardner	English Hill Regional Career High School <b>General Funds</b> <b>19041663-50115</b>	10/19/2022
Ryan Hanover	English High School In The Community <b>General Funds</b> <b>19041666-50115</b>	11/02/2022
Polite Lafayette	Grade 6 John S. Martinez <b>General Funds</b> <b>19041008-50115</b>	09/18/2022
Samuel Marquez	Foreign Language Wilbur Cross High School <b>General Funds</b> <b>19041761-50115</b>	11/04/22

**NEW HAVEN PUBLIC SCHOOLS  
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Hector Negrón	Foreign Language Wilbur Cross High School <b>General Funds</b> <b>19041761-50115</b>	11/04/2022
Danielle Orlando	Grade 3 Barnard Magnet School <b>ESSER II Funds</b> <b>25526363-02-50115</b>	10/18/2022
Lucy Ramos	Grade 5 Betsy Ross Arts Magnet School <b>General Funds</b> <b>19041055-50115</b>	10/05/2022
Abby Schildkraut	Special Education Troup School <b>General Funds</b> <b>19049015-50115</b>	10/07/2022
Dyann Sousa	Grade 5 Barnard Magnet School <b>Inter-District Funds</b> <b>27041002-50115</b>	08/09/2022
Hannah Staley	Grade 3 Wexler Grant School <b>General Funds</b> <b>19041032-50115</b>	10/21/2022

**RESIGNATIONS – Paraprofessional Staff:**

<b><u>Name</u></b>	<b><u>Assignment:</u></b>	<b><u>Effective Date</u></b>
Kenyena Amiker	Head Start Assistant Teacher Dr. Reginald Mayo Early Learning Center <b>Idea Part B Entitlement</b> <b>25045034-81-50128</b>	09/26/2022
Ashley Brown	Special Education Assistant Teacher Brennan Rogers Magnet School <b>General Funds</b> <b>19049021-50128</b>	09/14/2022

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Phillip Counsel	Head Start Teacher Troup School <b>School Readiness Troup</b> <b>25236140-15-50128</b>	10/17/2022
Brandon Fredlaw	Special Education Assistant Teacher Lincoln Bassett School <b>General Funds</b> <b>19049020-50128</b>	08/26/2022
Danielle Hunter	Kindergarten Assistant Teacher Lincoln Bassett School <b>Pre School Incentive</b> <b>25045035-20-50128</b>	10/13/2022
Alejandra Gonzales Nieto	Special Education Assistant Teacher Dr. Reginald Mayo Early Learning Center <b>General Funds</b> <b>19049081-50115</b>	09/26/2022

**TRANSFER – Administrator:**

<b><u>Name</u></b>	<b><u>From</u></b>	<b><u>To</u></b>	<b><u>Effective Date</u></b>
Kermit Carolina	Supervisor of Youth, Family, and Community Engagement Gateway <b>General Funds</b> <b>19048000-50113</b>	Interim Principal Wilbur Cross High School <b>General Funds</b> <b>19044061-50113</b>	10/17/2022

**TRANSFER - Teacher:**

<b><u>Name</u></b>	<b><u>From</u></b>	<b><u>To</u></b>	<b><u>Effective Date</u></b>
Melissa Katz	Grade 3 Brennan Rogers Magnet School <b>General Funds</b> <b>19041021-50115</b>	Grade 4 Ross/Woodward Magnet School <b>Inter-District Funds</b> <b>27041010-50115</b>	09/22/2022

**NEW HAVEN PUBLIC SCHOOLS  
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**TRANSFER – Paraprofessional:**

<b><u>Name</u></b>	<b><u>From</u></b>	<b><u>To</u></b>	<b><u>Effective Date</u></b>
Naim Potros	Assistant Teacher – Head Start Dr. Reginald Mayo Early Learning Center Head Start PA 22 Basic 25325279-81-50128	Assistant Teacher – Special Education Dr. Reginald Mayo Early Learning Center Idea Part B Entitlement 25045034-81-50128	09/27/2022

**CORRECTION/CHANGE ITEMS:**

The following items are previous Board Actions approved. The action items below represent all the necessary changes and/or corrections.

**CORRECTION CHANGE IN TITLE —Teacher:**

<b><u>Name</u></b>	<b><u>From</u></b>	<b><u>To</u></b>	<b><u>Effective Date</u></b>
Domenico Dugo	Retirement	Resignation	06/30/2022
Jason Lybeck	Retirement	Resignation	09/07/2022

**CHANGE IN FUNDING —Teacher:**

<b><u>Name</u></b>	<b><u>From</u></b>	<b><u>To</u></b>	<b><u>Effective Date</u></b>
Chantel Esdaile	Indirect Costs 25055771-50124	ECS Alliance - Operations 25476106-50124	09/06/2022

**CORRECTION CHANGE IN SALARY & DEGREE —Teacher:**

<b><u>Name</u></b>	<b><u>From</u></b>	<b><u>To</u></b>	<b><u>Effective Date</u></b>
Diane Arce – Quinnipiac University – 6 <sup>th</sup> Year	\$63,780 (Step J, 8 Yrs. Exp.) Local 933	\$66,410 (Step J, 8 Yrs. Exp.) Local 933	09/06/2022

**CORRECTION CHANGE IN TRANSFER LOCATION —Teacher:**

<b><u>Name</u></b>	<b><u>From</u></b>	<b><u>To</u></b>	<b><u>Effective Date</u></b>
Emma Papandrea	Instructional Math Coach Clinton Ave School ECS Alliance – Academic 25476107-06-50115	Instructional Math Coach Worthington Hooker ECS Alliance – Academic 25476107-38-50115	08/24/2022

**NEW HAVEN PUBLIC SCHOOLS  
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**CORRECTION CHANGE IN FUNDING —Teacher:**

<b><u>Name</u></b>	<b><u>From</u></b>	<b><u>To</u></b>	<b><u>Effective Date</u></b>
Timothy Brzezinski	General Funds 19041115-50115	Inter-District Funds 27041117 50115	08/24/2022
Monica Reyes	General Funds 19041216-50115	General Funds 19041298-50115	10/10/2022

**CHANGE IN START DATE—Teacher:**

<b><u>Name</u></b>	<b><u>From</u></b>	<b><u>To</u></b>
Claribel Solivan Colon	09/21/2022	11/15/2022

**OFFER RESCINDED —Teacher:**

<b>Name</b>	<b>From</b>	<b>To</b>
Alan Lounsbury – Assemblies of God Theological Seminary – MA	Science Wilbur Cross High School <b>General Funds</b> <b>19041461-50115</b>	Rescinded

**Dr. Iline Tracey, Ed.D.  
Superintendent of Schools**



NEW HAVEN PUBLIC SCHOOLS  
New Haven, Connecticut

**NEW HAVEN BOARD OF EDUCATION FINANCE & OPERATIONS COMMITTEE MEETING**

Monday, October 3, 2022

**ACTION ITEMS**

**A. INFORMATION ONLY:**

1. Agreement with the Consultation Center to provide clinical assessments, referrals and treat to Adult Education students, to provide professional development training and support for staff, and to provide topical training to students, from October 12, 2022 to June 30, 2023, in an amount not to exceed \$10,000.00.  
**Funding Source:** State Adult Education Program **Acct. #2503-5014-56694-053**
  
2. Agreement with Slither and Swim Pets, to provide materials and supplies for care of school animals and habitats, service and cleaning of habitats and training on animal care at Mauro Sheridan Interdistrict Magnet School, from October 12, 2022 to June 30, 2023, in an amount not to exceed \$4,000.00.  
**Funding Source:** Interdistrict Magnet Program **Acct. #270-433-19-56697-0019**
  
3. Agreement with Elm Shakespeare Co., to provide an afterschool theater program for 4<sup>th</sup>-8<sup>th</sup> grade students at Mauro-Sheridan Interdistrict Magnet School, from October 12, 2022 to June 30, 2023, in an amount not to exceed \$4,000.00.  
**Funding Source:** Interdistrict Magnet Program **Acct. #270-433-0019-56697**
  
1. Agreement with 3Prime Web Design to provide maintenance and extension of the database system, from October 12, 2022 to June 30, 2023, in an amount not to exceed \$15,000.00.  
**Funding Source:** Alliance Program **Acct. #2547-6107-56694-0413**



NEW HAVEN PUBLIC SCHOOLS  
New Haven, Connecticut

**NEW HAVEN BOARD OF EDUCATION FINANCE & OPERATIONS COMMITTEE MEETING**

**MINUTES**

**Monday, October 3, 2022**

**Present:** Mr. Matthew Wilcox, Dr. Orlando Yarborough  
**Staff:** Dr. Iline Tracey, Dr. Paul Whyte, Dr. Michael Finley, Ms. Patricia DeMaio, Ms. Keisha Redd-Hannans, Ms. Linda Hannans, Ms. Michelle Bonora, Ms. Viviana Conner, Ms. Typhanie Jackson, Ms. Lynn Brantley, Ms. Gemma Joseph Lumpkin, Mr. Daniel Diaz, Ms. Gail Sharry, Mr. Pedro Mendia, Ms. Cari Strand, Mr. Eugene Forman, Mr. Paul Camarco, Dr. Nicholas Perrone, Ms. Rebecca Hunt, Attorney Elias Alexiades

**Call to Order:** Mr. Wilcox called the meeting to order at 4:33 p.m.

**Summary of Motions:**

**#1 Motion to Recommend Approval of Action Items:** A motion by Mr. Wilcox, seconded by Dr. Yarborough to recommend approval of 10 Abstracts, 11 Agreements, 1 Contract and 3 Purchase Orders, passed by Roll Call Vote: Dr. Finley, yes; yes; Mr. Wilcox, yes.

**#2. Moton to Adjourn:** A motion by Dr. Yarborough, seconded by Mr. Wilcox to adjourn the meeting at 6:51 p.m., passed by Roll Call vote: Dr. Yarborough, yes; Mr. Wilcox, yes.

**I. INFORMATION ONLY & ACTION ITEMS:**

**A. Information Only Items:** Committee members did not have questions about the following Information Only items approved by the Superintendent:

1. Agreement with the Consultation Center to provide clinical assessments, referrals and treat to Adult Education students, to provide professional development training and support for staff, and to provide topical training to students, from October 12, 2022 to June 30, 2023, in an amount not to exceed \$10,000.00.  
**Funding Source:** State Adult Education Program **Acct. #2503-5014-56694-053**
2. Agreement with Slither and Swim Pets, to provide materials and supplies for care of school animals and habitats, service and cleaning of habitats and training on animal care at Mauro Sheridan Interdistrict Magnet School, from October 12, 2022 to June 30, 2023, in an amount not to exceed \$4,000.00.  
**Funding Source:** Interdistrict Magnet Program **Acct. #270-433-19-56697-0019 3.**
3. Agreement with Elm Shakespeare Co., to provide an afterschool theater program for 4th-8th grade students at Mauro-Sheridan Interdistrict Magnet School, from October 12, 2022 to June 30, 2023, in an amount not to exceed \$4,000.00. **Funding Source:** Interdistrict Magnet Program **Acct. #270-433-0019-56697**



4. Agreement with 3Prime Web Design to provide maintenance and extension of the database system, from October 12, 2022 to June 30, 2023, in an amount not to exceed \$15,000.00.  
**Funding Source:** Alliance Program **Acct. #**2547-6107-56694-0413

**B. ABSTRACTS:**

1. Alliance District Grant, in the amount of \$20,904,171.00 for July 1, 2022 to June 30, 2023 was presented by Ms. Jackson.  
**Funding Source:** CT State Department of Education.  
**Correction:** Mr. Wilcox noted an error on the website. The Alliance and Priority Abstracts were combined and the link for the Alliance grant was missing. He requested a correction prior to the Board of Education meeting.
2. Priority School District Grant, in the amount of \$4,415,953.00 for July 1, 2022 to June 30, 2023 was presented by Ms. Jackson.  
**Funding Source:** CT State Department of Education
3. McKinney Vento Homeless Assistance Grant, \$100,000.00 per year for three years, October 1, 2021 to September 30, 2024 was presented by Mr. Diaz and Ms. Gemma Joseph Lumpkin. Committee members requested a breakdown of numbers for the homeless families which Mr. Diaz will send prior to the Board of Education meeting.  
**Funding Source:** CT State Department of Education Presenter
4. New Haven Family Resource Centers Grant in the amount of \$406,900.00 for July 1, 2022 to June 30, 2023 was presented by Ms. Gemma Joseph Lumpkin.  
**Funding Source:** CT State Department of Education  
**School Improvement Grants #5- 8:** Ms. Viviana Conner presented a breakdown of the grants, with individual school goals presented by respective principals as follows:
  5. School Improvement Grant 1003g (SIG), in the amount of \$323,574.00 for Hillhouse High School, for July 1, 2022 to June 30, 2023 was presented by Ms. Conner and Mr. Camarco.  
**Funding Source:** CT State Department of Education
  6. School Improvement Grant, (SIG), in the amount of \$355,000.00 for Wexler Grant School for July 1, 2022 to June 30, 2023 was presented by Ms. Conner.  
**Funding Source:** CT State Department of Education
  7. School Improvement Grant, (SIG), in the amount of \$355,000.00 for Troup School for July 1, 2022 to June 30, 2023 was presented by Ms. Conner and Mr. Eugene Forman.  
**Funding Source:** CT State Department of Education
  8. School Improvement Grant, (SIG), in the amount of \$355,000.00 for High School in the Community, for July 1, 2022 to June 30, 2023 was presented by Ms. Conner and Ms. Strand.  
**Funding Source:** CT State Department of Education
  9. Title III English Language Acquisition Grant in the amount of \$524,119.00 was presented by Mr. Mendia, who corrected the end date of the grant as listed on Action Items from June 30, 2023 to June 30, 2024.  
**Funding Source:** CT State Department of Education

10. State Bilingual Education Grant in the amount of \$393,539.00 for July 1, 2022 to June 30, 2023 was presented by Mr. Mendia who corrected the end date of the grant from June 30, 3033 to June 30, 2023.

**Funding Source:** CT State Department of Education Presenter: Mr. Pedro Mendia Document Link: Bilingual

### C. AGREEMENTS:

1. Non-Financial Student Education Training Affiliation Agreement with Gateway Community College to provide a college readiness experience and instruction to students from New Haven Adult Education, from August 1, 2022 to July 31, 2023 was presented by Ms. Bonora.

2. Agreement with Foundation for the Arts and Trauma, Inc., to provide drama/trauma counselors for students at Edgewood School, from November 1, 2022 to June 30, 2023, in an amount not to exceed \$65,000.00 was presented by Dr. Perrone.

**Funding Source:** ARP ESSER III Carryover Program

**Acct. #**2553-6399-56694-0012

3. Agreement with Trifecta Ecosystems, Inc., to provide maintenance of Aquaponics and Hydroponic gardens systems and professional development programs at Barnard Environmental Science Magnet School, from October 12, 2022 to June 30, 2023, in an amount not to exceed \$48,000.00 was presented by Ms. Strand on behalf of Ms. Skiba.

**Funding Source:** ARP ESSER III Carryover Program

**Acct. #**2553-6399-56694-002

4. Agreement with Paraclete Partnerships to provide virtual racial equity coaching and consulting for administrators and faculty at HSC, from October 12, 2022 to June 30, 2023, in an amount not to exceed \$30,000.00 was presented by Ms. Strand.

**Funding Source:** SIG – HSC Carryover Program

**Acct. #**2531-6425-56694-0066

5. Agreement with Derlene Ortiz to provide speech-language remediation, evaluation and consultation, from October 12, 2022 to June 30, 2023, in an amount not to exceed \$100,000.00 was presented by Ms. Jackson.

**Funding Source:** ARP ESSER II IDEA Program

**Acct. #**2554-6404-56903-0000

6. Amendment #1 to Agreement #96363032 with Boy Scouts of America, CT Yankee Council, to expand the Scope of Service to include a STEM Scouting Adventure Day, adding up to 200 slots for students and families enrolled at East Rock, Daniels, Davis, Bishop Woods, Troup, Wexler, Barnard, Brennan and Celentano schools; and to increase funding of \$94,700.00 by \$42,274.00 to \$136,974.00 was presented by Ms. Joseph-Lumpkin.

**Funding Sources:**

ESSER II Program

**Acct. #** 2552-6363-56694-SS34 (\$94,700.00)

21c C/O Program

**Acct. #** 2579-6419-56694-0046 (\$ 8,140.00)

21c C/O Program

**Acct. #** 2579-6419-56800-0046 (\$ 3,000.00)

21c C/O Program

**Acct. #** 2579-6419-56694-0013 (\$ 1,500.00)

21c C/O Program

**Acct. #** 2579-6419-56800-0013 (\$ 1,500.00)

21c C/O Program

**Acct. #** 2579-6417-56694-0009 (\$ 2,880.00)

21c C/O Program

**Acct. #** 2579-6417-56800-0009 (\$ 4,000.00)

21c C/O Program

**Acct. #** 2579-6417-56694-0043 (\$ 2,185.00)

21c C/O Program

**Acct. #** 2579-6420-56694-0015 (\$ 686.00)

21c C/O Program

**Acct. #** 2579-6420-56800-0015 (\$ 3,000.00)

21c C/O Program

**Acct. #** 2579-6420-56694-0032 (\$ 950.00)

21c C/O Program

**Acct. #** 2579-6420-56800-0032 (\$ 3,000.00)

- 21c C/O Program **Acct. # 2579-6418-56694-0002** (\$ 1,200.00)  
 21c C/O Program **Acct. # 2579-6418-56800-0002** (\$ 1,200.00)  
 21c C/O Program **Acct. # 2579-6418-56694-0021** (\$ 2,725.00)  
 21c C/O Program **Acct. # 2579-6418-56800-0021** (\$ 2,000.00)  
 21c C/O Program **Acct. # 2579-6418-56694-0048** (\$ 3,608.00)  
 21c C/O Program **Acct. # 2579-6418-56800-0048** (\$ 700.00)
7. Agreement with mActivity to provide an afterschool fitness and wellness program for 30 McKinney Vento and at-risk homeless students, from October 12, 2022 to June 30, 2023, in an amount not to exceed \$14,786.40.  
**Funding Source:** ARP ESSER II Homeless & Youth Program **Acct. #2555-6416-56697-0111**
8. Agreement with New Haven Gay and Lesbian Community Center, Inc., d/b/a The New Haven Pride Center, to provide support programs for the students in the LGVTQ community experiencing homelessness, from October 12, 2022 to June 30, 2023, in an amount not to exceed \$9,997.50 was presented by Ms. Joseph-Lumpkin.  
**Funding Source:** ARP ESSER II Homeless & Youth Program **Acct. #2555-6416-56697-0111**
9. Agreement with Imagine Learning LLC to provide a digital platform that supports multilingual learners to develop language and literacy in both languages Spanish and English, from October 12, 2022 to October 12, 2023, in an amount not to exceed \$196,697.03 was presented Mr. Mendia.  
**Funding Source:** ESSER II Program **Acct. #2553-900-6399-55100-0412**
10. Agreement with Artis Energy Intelligence, LLC. to provide energy monitoring services to schools from July 1, 2022 to June 30, 2023, in an amount not to exceed \$95,976.00 was presented by Ms. Hunt.  
**Funding Source:** 2022-2023 Capital Projects **Acct. #3C19-1985-58101**
11. Agreement with Northwest Investment Consulting, Inc. to provide administrative plan services for Paraprofessionals Money Purchasing Plan, from October 1, 2022 to June 30, 2023, in an amount not to exceed \$24,400.00 was presented by Mr. Lamb.  
**Funding Source:** 2022-2023 Operating Budget **Acct. #190-43100-50190**

**D. CONTRACTS:**

1. Award of Contract 21800 to CT Custom Aquatics to repair swimming pool at Conte School, from October 1, 2022 to June 30, 2023, in an amount not to exceed \$538,997.80 was presented by Ms. Hunt.  
**Funding Source:** 2022-2023 Capital Projects **Acct. #3C22-2261-58101**

**E. PURCHASE ORDERS:**

1. LTR Tutoring Associates, LLC to provide a Level 2 Foundations Phonics training program 30 staff, from October 28, 2022 to October 29, 2022, in an amount not to exceed \$2,400.00 was presented by Ms. Brantley.  
**Funding Source:** ESSER II Program **Acct. #2552-6363-56694-0100**
2. Purchase Order with NCS Pearson, Inc. to provide materials and license renewal for school psychologist department, from August 29, 2022 to June 30, 2023, in an amount not to exceed \$57,120.00.  
**Funding Source:** ESSER II Program **Acct. #2554-6404-56903-0490**
3. Purchase Order with Total Communication for district wiring installation and maintenance, from July 1, 2022 to June 30, 2023, in an amount not to exceed \$50,000.00 was presented by Ms. Herrera.

Funding Source: 2022-2023 Operating Budget

Acct. #190-47200-52260

**II. DISCUSSION:**

- **FY21-22 Food Service Year End Budget:** Mr. Gormany reviewed the budget report and answered questions. A discussion ensued about the factors that contributed to a surplus for the year, which included an increase in funding for reimbursement from the FDA. No motion was made and no vote was taken.
- **FY 22 “Not to Exceed” Change Order Report:** Mr. Lamb reviewed the report. A discussion ensued about contractor evaluation. Mr. Lamb indicated that he is in process of developing a performance score card by school. No motion was made and not vote was taken.
- **FY 22 Legal Contract Expenditure Report:** Mr. Lamb reviewed the report. Dr. Tracey noted that the amount for Corporation Counsel needed adjustment as the figure represented this year’s allocation, not last year. No motion was made and no vote was taken.
- **Defining the Gap Project:** Mr. Wilcox asked staff if there was a guide line or plan what could establish benchmarks for staffing. Ms. Redd-Hannans indicated that a plan had been developed in the past and that it could be used to evaluate staffing needs. Mr. Wilcox indicated that the committee would begin discussion and review of the staffing needs at the next meeting. No motion was made and no vote was taken.
- **Series 3000 Policies:** Mr. Wilcox reported that he sent draft policies to committee members and staff and would like to begin discussions on updates or changes at the next meeting. No motion was made and no vote was taken.

**Adjournment:** A motion by Dr. Yarborough, seconded by Mr. Wilcox to adjourn the meeting at 6:51 p.m., passed by Roll Call vote: Dr. Yarborough, yes; Mr. Wilcox, Yes.

Respectfully submitted,

Patricia A. DeMaio



**NEW HAVEN PUBLIC SCHOOLS**

CONNECTICUT  
 Board of Education Committee Meeting Minutes  
 Motions Passed  
 September 27, 2022 via Zoom

I. Called to Order	The meeting was called to order at 5:35 pm by President, Yesenia Rivera.
<p>Board Members Present</p> <p>Others Present</p> <p>Absent</p>	<p>Ms. Yesenia Rivera, President          Mr. Matthew Wilcox, Vice President          Dr. Edward Joyner, Secretary          Mayor Justin Elicker          Dr. OrLando Yarborough III          Mr. Darnell Goldson          Dr. Abie Benitez          Ma'Shai Roman, Student Board Member</p> <p>Dr. Iline Tracey – Superintendent, NHPS          Attorney Alexaides – Corporation Counsel, City of New Haven          Attorney Moody</p> <p>Mr. Dave Cruz-Bustamante, Student Board Member</p>
<p>ii.          143-22          Approval of Board Minutes –          August 17, and 29, 2022 and          September 12, 2022</p> <p>144-22</p> <p>145-22</p>	<p>On the Motion by Dr. Joyner to approve the amended minutes for August 17, 2022 seconded by Mayor Elicker.</p> <p>Mayor Elicker, yes; Mr. Wilcox, yes; Dr. Benitez, yes;          Dr. Joyner, yes; Mr. Goldson, yes; Ms. Rivera yes; Ms. Roman, yes. (Passed)</p> <p>-----</p> <p>On the Motion by Dr. Joyner, seconded by Mr. Wilcox to approve the amended minutes for August 29, 2022</p> <p>Mayor Elicker, yes; Mr. Wilcox, yes; Dr. Benitez, yes; Dr. Joyner, yes;          Mr. Goldson, yes; Ms. Rivera yes; Ms. Roman, yes. (passed)</p> <p>-----</p> <p>On the Motion by Dr. Joyner, seconded by Mr. Wilcox to approve the amended minutes for September 12, 2022.</p> <p>Mayor Elicker, yes; Dr. Yarborough, yes; Mr. Wilcox, yes; Dr. Benitez, yes          Dr. Joyner, yes; Mr. Goldson, yes; Ms. Rivera yes; Ms. Roman, yes. (passed)</p>



**NEW HAVEN PUBLIC SCHOOLS**

CONNECTICUT

Board of Education Committee Meeting Minutes

Motions Passed

September 27, 2022 via Zoom

<p>i 146-22 Personnel Report – Dr. Iline Tracey  147-22    148-22</p>	<p><b>On the Motion by Mr. Goldson to approve the Action Items of the Superintendent’s Personnel’s Report, seconded by Dr. Joyner.</b></p> <p><b>On the Motion by Mr. Goldson to approve the Action Items of the Superintendent’s Personnel’s Report, minus the appointment of Abigail Rivera, seconded by Dr. Joyner.</b></p> <p><b>Mayor Elicker, yes; Mr. Wilcox, yes; Ms. Roman, yes; Dr. Benitez, yes; Dr. Joyner, yes; Mr. Goldson, yes; Ms. Rivera yes. (passed)</b></p> <p>-----</p> <p><b>On the Motion by Mr. Goldson to approve the appointment of non-instructional Staff, Abigail Rivera, PA State System of Higher Education, seconded by Dr. Joyner</b></p> <p><b>Mayor Elicker, yes; Mr. Wilcox, yes; Ms. Roman, yes; Dr. Benitez, recused; Dr. Joyner, yes; Mr. Goldson, yes; Ms. Rivera yes. (passed)</b></p>
<p>iii. Climate Resolution 149-22   150 -22</p>	<p>On the Motion by Mr. Goldson, seconded by Dr. Joyner, to approve the New Haven Youth Climate Justice Emergency Resolution.</p> <p>Prior motion amended</p> <p>On the Motion by Mr. Goldson, seconded by Dr. Joyner, to amend the previous motion to add, be it further resolved that the F &amp; O Committee will aim to create a plan within 6 months of passage of this resolution, to develop a plan to recycle glass, plastic and paper products.</p> <p><u>Vote on amendment</u> Mayor Elicker, yes; Mr. Wilcox, yes; Dr. Benitez, yes; Dr. Joyner, yes; Ms. Roman, yes; Mr. Goldson, yes; Ms. Rivera yes.</p> <p><u>Vote on Climate Resolution</u> Mayor Elicker, yes; Mr. Wilcox, yes; Dr. Benitez, yes; Dr. Joyner, yes; Ms. Roman, yes; Mr. Goldson, yes; Ms. Rivera yes</p>
<p>iv. 151 -22 Finance and Operations Committee – Mr. Matthew Wilcox</p>	<p>On the Motion by Mr. Wilcox to approve 7 Agreements, 1 Contracts and 2 Purchase Orders as recommended by the F &amp; O Committee, seconded by Dr. Joyner.</p>



**NEW HAVEN PUBLIC SCHOOLS**

CONNECTICUT  
 Board of Education Committee Meeting Minutes  
 Motions Passed  
 September 27, 2022 via Zoom

	Mayor Elicker, yes; Mr. Wilcox, yes; Dr. Benitez, yes; Dr. Joyner, yes; Ms. Roman, yes; Mr. Goldson, yes; Ms. Rivera yes. (F & O Items passed)
XIV. 152-22 Executive Session i. Executive Session pursuant to Conn. Gen. Stat. § 1-200(6)(A) re: discussion concerning the evaluation of public officer or employee Dr. Iline Tracey, Superintendent	<p>On the Motion by President, Rivera seconded by Dr. Joyner, to enter into Executive Session to:</p> <p>i. discuss and possible Board action to create a personnel search committee to conduct the search for the superintendent's successor. Also, to discuss related attorney-client communication proposed for executive session in accordance with Conn. Gen. Stat. Sections 1-200(6)(E) and 1-210(b)(10)).</p> <p>Attorney Alexiades and Mooney along with Board members were invited to the meeting.</p> <p>ii. Executive Session pursuant to Conn. Gen. Stat. § 1-200(6)(A) re: discussion concerning the evaluation of public officer or employee Dr. Iline Tracey, Superintendent</p> <p>Dr. Joyner, yes; Mr. Goldson, yes; Ms. Rivera, yes; Mayor Elicker, yes; Dr. Yarborough, yes; Mr. Wilcox, yes; Dr. Benitez, yes. (passed)</p>
XV. 153-22 Discussion and possible action resulting from Executive Session	<p>On the Motion by President Rivera, that the Board of Education hereby establishes a Superintendent Search Committee in accordance with Conn. Gen. Stat. § 1-200 (7) for the purpose of conducting a search for a successor Superintendent of Schools and        MOVED FURTHER: that the Board of Education hereby appoints the members of the Board of Education to serve on such Committee.</p> <p>Dr. Joyner, yes; Mr. Goldson, yes; Ms. Rivera, yes; Mayor Elicker, yes; Dr. Yarborough, yes; Mr. Wilcox, yes; Dr. Benitez, yes. (Passed)</p>



**NEW HAVEN PUBLIC SCHOOLS**

CONNECTICUT  
Board of Education Committee Meeting Minutes  
Motions Passed  
September 27, 2022 via Zoom

<p>XVI 154 – 22</p>	<p>On the Motion by Dr. Joyner, to adopt the Superintendent’s evaluation document and allow the President to release the document to Dr. Tracey. (passed)</p> <p>Dr. Joyner, yes; Mr. Goldson, yes; Ms. Rivera, yes; Mayor Elicker, yes; Dr. Yarborough, yes; Mr. Wilcox, yes; Dr. Benitez, yes (passed)</p>
<p>XVI 155-22 Adjournment</p>	<p>On the Motion to by President Rivera to adjourn the meeting, seconded by the meeting was adjourned by roll call at 10:25pm.</p> <p>Mr. Wilcox, yes; Mr. Goldson, yes; Mayor Elicker, yes.; Dr Benitez, yes; Ms. Rivera, yes; Mayor Elicker, yes; Dr. Yarborough, yes. (passed)</p>

“A video of this meeting is available the NHPS website, NHPS.net, Public Meeting

*Respectfully Submitted*  
*Myrtis Mason*  
*Recording Secretary*





NEW HAVEN PUBLIC SCHOOLS

TRANSMITTAL FOR APPRAISAL

**Attn:** BOE Members

**From:** Teaching and Learning

**Subj:** Overnight Trips for BOE Approval    **Date:** October 13, 2022

Please review the attached for your approval:

***Domestic Overnight Trips for Board of Education approval***

Sound High School

Presented by Pebbles Lacrosse / Principal Marc Potocsky

Trip Date: October 25-October 29, 2022

Sound School completed request form:

<https://drive.google.com/file/d/1pk0ACFRSMOvOkPiMHipHsLIWrIV-v4ej/view?usp=sharing>

Worthington Hooker School

Presented by Dr. Eden Stein/ Principal Margaret-Mary Gethings

Trip Date: October 17-19, 2022

WH completed request form:

[https://drive.google.com/file/d/1KosyZGco8tQU1aHVmnCV\\_3L5HZOviEF8/view?usp=sharing](https://drive.google.com/file/d/1KosyZGco8tQU1aHVmnCV_3L5HZOviEF8/view?usp=sharing)



NEW HAVEN PUBLIC SCHOOLS

## Domestic Out-of-State Trips Travel Request Form

Requested Date(s) of Trip	October 25 - 29, 2022
Destination and Short Description	The National FFA Convention in Indianapolis Indiana is an opportunity for student leaders to participate in student run workshops, career fair and to collaborate with other FFA members from across the country.
School Name	The Sound School
Grade Level(s)	10th - 12th
Anticipated # of Students	4 male and 4 female
Anticipated # of Chaperones:	Note: there should be at least 2 NHPS staff chaperones. If there are male and female students on the trip, there must be a male and a female chaperone. 2 chaperones - one male, one female
Mode(s) of Transportation	Airplane, Van
Accommodations	Sheraton Indianapolis Hotel at Keystone Crossing 8787 Keystone Crossing Indianapolis Indiana 4620
Estimated Costs	Please include the details of what each expense covers. Please see attachment
Fundraising Plans What will you do for students who cannot afford the trip?	We will fundraise for our students - examples include: Eli's on the hill pancake breakfast, raffles, Zupardis pizza fundraiser, Chipotle ect.
<b>Academic Connection &amp; Objectives</b> (consult your Curriculum Supervisor with questions)	
Objectives: 1. Discover and Experience Leadership, Personal Growth and Career Success 2. Demonstrate and Explore leadership skills 3. Observe and Participate in a day of service to support others  Please see attachment for National Agriculture Food and Natural Resources Standards Alignment	

**Potential cost PER PERSON**

**\*\*THIS IS SUBJECT TO CHANGE\*\***

Item	Per Person	For 10 participants
National FFA Convention Registration	\$65	\$650
Hotel cost	\$338	\$3,800
Flight	\$300 ish *Subject to change*	\$3000
Meals	\$200	\$2000
Extra Activities - Tours ect.	\$150.00	\$1500
Total	\$1053	\$10,950



# National FFA Convention & Expo Educational Standards

Created: 11/2015 by the National FFA Organization

*This document serves as a guideline to assist advisors in planning, attending, and implementing pre- and post-trip processing and work. Standards for the National FFA Convention and Expo are suggested standards based on the projected central theme, objectives, content and activities of main events. While every standard listed may not be covered during each individual portion of the National FFA Convention and Expo, these lists should serve as a guideline to validate and actualize educational relevancy for attending the National FFA Convention and Expo.*

## OVERALL STUDENT LEARNING OBJECTIVES

After completing these activities students will...

1. Discover and experience premier leadership, personal growth, and career success.
2. Demonstrate and explore leadership and career skills.

## MAJOR ACTIVITIES CONSIDERED

This is not a complete list of all National FFA Convention & Expo activities. Rather a listing of major events throughout the duration of the week.

1. Agriscience Fair
2. Award Interviews
3. Career Development Events
4. Career Success Tours
5. Exposition Hall (Agricultural Companies and Colleges)
6. General Sessions
7. Leadership Workshops
8. National Days of Service
9. Talent/Band/Chorus

## THESE ACTIVITIES ARE ALIGNED TO THE FOLLOWING STANDARDS:

### *AFNR Performance Element*

- CS.01. Analyze how issues, trends, technologies and public policies impact systems in the Agriculture, Food & Natural Resources Career Cluster
- CS.02. Evaluate the nature and scope of the Agriculture, Food & Natural Resources Career Cluster and the role of agriculture, food and natural resources (AFNR) in society and the economy.
- CS.03. Examine and summarize the importance of health, safety and environmental management systems in AFNR workplaces.
- CS.04. Demonstrate stewardship of natural resources in AFNR activities.
- CS.05. Describe career opportunities and means to achieve those opportunities in each of the Agriculture, Food & Natural Resources career pathways.
- CS.06. Analyze the interaction among AFNR systems in the production, processing and management of food, fiber and fuel and the sustainable use of natural resources.

### *FFA Precept*

- FFA.PL-A.Action: Assume responsibility and take the necessary steps to achieve the desired results, no matter what the goal or task at hand.
- FFA.PL-C.Vision: Visualize the future and how to get there.
- FFA.PL-E.Awareness: Understand personal vision, mission and goals.
- FFA.PL-F.Continuous Improvement: Accept responsibility for learning and personal growth.
- FFA.PG-I.Professional Growth: Assume responsibility for attaining and improving upon the skills needed for career

success.

- FFA.PG-J.Mental Growth: Embrace cognitive and intellectual development relative to reasoning, thinking and coping
- FFA.CS-M.Communication: Effectively interact with others in personal and professional settings.
- FFA.CS-N.Decision Making: Analyze a situation and execute an appropriate course of action.

#### *Common Career Technical Core*

- AG1 Analyze how issues, trends, technologies and public policies impact systems in the Agriculture, Food & Natural Resources Career Cluster.
- AG2 Evaluate the nature and scope of the Agriculture, Food & Natural Resources Career Cluster and the role of agriculture, food, and natural resources (AFNR) in society and the economy.
- AG3 Examine and summarize the importance of health, safety, and environmental management systems in AFNR businesses.
- AG5 Describe career opportunities and means to achieve those opportunities in each of the Agriculture, Food & Natural Resources Career Pathways.
- AG6 Analyze the interaction among AFNR systems in the production, processing, and management of food, fiber, and fuel and the sustainable use of natural resources.

#### *NASDCTE*

- AGC02.02 Employ the use of technical information effectively to maintain and communicate records and reporting procedures commonly used in the AFNR cluster.
- AGC05.02 Identify how key organizational systems affect organizational performance and the quality of products and services to demonstrate an understanding of how AFNR systems are managed and improved.
- AGC08.01 Demonstrate workplace ethics specific to AFNR occupations in order to reflect effective stewardship of resources.
- AGC09.02 Select, research and examine critical aspects of career opportunities in one or more AFNR career pathways in order to gain an understanding of the breadth of occupations within this cluster.
- AGC10.03 Compare and contrast issues affecting the AFNR industry including biotechnology, employment, safety, environmental and animal welfare to demonstrate an understanding of the trends and issues important to careers in this industry.
- AGC10.04 Envision emerging technology and globalization and project its influence on widespread markets to demonstrate an understanding of technologies and trends that will impact the AFNR industry.

#### *Common Core- Reading: Informational Text*

- CCSS.ELA-Literacy.RI.9-10.3 Analyze how the author unfolds an analysis or series of ideas or events, including the order in which the points are made, how they are introduced and developed, and the connections that are drawn between them.

#### *Common Core- Speaking and Listening*

- CCSS.ELA-Literacy.SL.9-10.1 Initiate and participate effectively in a range of collaborative discussions (one-on-one, in groups, and teacher-led) with diverse partners on grades 9-10 topics, texts, and issues, building on others' ideas and expressing their own clearly and persuasively.
- CCSS.ELA-Literacy.SL.9-10.2 Integrate multiple sources of information presented in diverse media or formats (e.g., visually, quantitatively, orally) evaluating the credibility and accuracy of each source.
- CCSS.ELA-Literacy.SL.9-10.4 Present information, findings, and supporting evidence clearly, concisely, and logically such that listeners can follow the line of reasoning and the organization, development, substance, and style are appropriate to purpose, audience, and task.
- CCSS.ELA-Literacy.SL.11-12.1 Initiate and participate effectively in a range of collaborative discussions (one-on-one, in groups, and teacher-led) with diverse partners on grades 11-12 topics, texts, and issues, building on others' ideas and expressing their own clearly and persuasively.

#### *Common Core- Language*

- CCSS-ELA-Literacy.L.9-10.3 Apply knowledge of language to understand how language functions in different contexts, to make effective choices for meaning or styles, and to comprehend more fully when reading or listening.

#### *Common Core- Literacy in Science & Technical Subjects: Writing*

- CCSS.ELA-Literacy.WHST.9.10.6 Use technology, including the Internet, to produce, publish, and update individual or shared writing products, taking advantage of technology's capacity to link to other information and to display information flexibly and dynamically.

#### *Common Core- Math Practices*

- MP6 Attend to precision.

#### *Next Generation Science*

- HS-ETS1-3 Evaluate a solution to a complex real-world problem based on prioritized criteria and trade-offs that account for a range of constraints, including cost, safety, reliability, and aesthetics as well as possible social, cultural, and environmental impacts.

#### *Green/Sustainability Knowledge and Skill Statements*

- AFNR Career Cluster, Statement 7 Demonstrate an understanding of green and sustainability trends that are impacting processes and markets in AFNR.

#### *AFNR Career Ready Practices*

- CRP.04. Communicate clearly, effectively, and with reason. Career-ready individuals communicate thoughts, ideas and action plans with clarity, whether using written, verbal and/or visual methods.

- CRP.05. Consider the environmental, social and economic impact of decisions. Career-ready individuals understand the interrelated nature of their actions and regularly make decisions that positively impact and/or mitigate negative impact on other people, organizations and the environment.
- CRP.08. Utilize critical thinking to make sense of problems and persevere in solving them. Career-ready individuals readily recognize problems in the workplace, understand the nature of the problem, and devise effective plans to solve the problem.

#### *Partnership for 21<sup>st</sup> Century Skills*

- Communication
- Critical Thinking and Problem Solving
- Financial, Economic, Business, and Entrepreneurial Literacy
- Flexibility and Adaptability
- Information, Communications, and Technology Literacy
- Initiative and Self-Direction
- Leadership and Responsibility
- Global Awareness
- Technology Literacy
- Think Creatively



NEW HAVEN PUBLIC SCHOOLS

## Overnight Domestic Field Trip Approval Proposed Process

### **Effective for the remainder 2021-22 school year, for all overnight domestic trips:**

- All trips will be due in the central office at least 5 weeks ahead of time, with a final deadline of **May 13<sup>st</sup>** for trips taking place any time before **November 15, 2022** (exceptions listed below).\*
- Please submit your trips to Sandra Clark and Cynthia Johnson, to be collated for the monthly Teaching and Learning Committee Meeting.
- The trips will come to the Teaching & Learning Committee for approval by the BOE. Trip leaders will be informed that their trips will be discussed so that they can be present to answer questions.
- Approvals will happen in Committee during April and May of this year.
- All overnight trips must be fully funded through fundraising, grants, and/or student payments (not General Funds).

### **Effective for the 2022-2023 school year:**

- Schools may submit overnight travel trip applications from August 15<sup>th</sup>- October 15<sup>th</sup> for consideration by the Committee at the September, October, and November meetings for during the 2022-23 school year (exceptions listed below).\*
- Schools will not be allowed to take any deposits for trips until they have been approved by the Teaching & Learning Committee and the Board of Education.
- Please submit your trip request to Sandra Clark and Cynthia Johnson to be collated for the monthly Teaching and Learning Committee Meeting.
- The trips will come to the Teaching & Learning Committee for approval by the BOE. Trip leaders will be informed that their trips will be discussed so that they can be present to answer questions.
- Approvals will happen in Committee during September, October and November of this year.
- All overnight trips must be fully funded through fundraising, grants, and/or student payments (not General Funds).

\* Academic or sports competition trip applications will be accepted on an as-needed basis. Other opportunities that may arise will be considered on a case-by-case basis.

**One month** before each trip, please submit the following by email to your principal.

- Updated #of students
- Updated chaperone list
- Emergency contact information for trip leaders
- Detailed itinerary



NEW HAVEN PUBLIC SCHOOLS

## Domestic Out-of-State Trips Travel Request Form

Requested Date(s) of Trip	October 17-19, 2022
Destination and Short Description	Nature's Classroom - Lakeside, Connecticut Team Building, Social emotional learning and environmental education in a completely supervised setting
School Name	Worthington Hooker
Grade Level(s)	7 and 8
Anticipated # of Students	75 - 90
Anticipated # of Chaperones:	1 for every 10 students attending Approximately 5 males and 3 females
Mode(s) of Transportation	Coach Bus
Accommodations	8 Cabins each housing up to 14 students and 1 chaperone
Estimated Costs	\$269.00 per student - includes room, board, all classes and activities \$3000. budgeted for busses
Fundraising Plans What will you do for students who cannot afford the trip?	Subsidized by Nature's Classroom and fundraising through Worthington Hooker
<b>Academic Connection &amp; Objectives</b> (consult your Curriculum Supervisor with questions)	
<p>"Our program allows students to learn and experience what is otherwise not possible during a school-year. As a residential field trip program that emphasizes experiential education, we take a holistic approach to learning, and foster not only the educational growth of students, but also social and personal growth. After living and learning together during their time at Nature's Classroom, inc. students develop a sense of community, a confidence in themselves, and an appreciation for others that is carried with them back into the school community. A trip to Nature's Classroom, Inc is not simply just environmental education but a unique human experience."</p> <p>"Field Group occurs each morning and is a chance for the students to explore the natural environment and engage in outdoor activities that interest them."</p> <p>"We collaborate with classroom teachers ahead of time to ensure our classes align with in-school curriculum and the goals of the trip. Examples of our most popular classes</p>	





NEW HAVEN PUBLIC SCHOOLS

include: basics of physics illustrated by launching water rockets, anatomy classes with an animal dissection, math and geometry through building a geodesic dome, introductory yoga and meditation.”

## PROPOSAL

October 11, 2022

Dear Board,

Based on teacher shortage, it has been very difficult to operate before and after school programs for our students who need it the most.

First, I am seeking permission to pay teachers at the rate of \$45 per hour, paras \$25 per hour, and building leaders \$50 per hour. I am proposing to provide after school transportation for students in New Haven District only. We are trying to entice staff to support our students who are very much in need of extra time to catch up on their learning.

Second, I am proposing to pay staff using a tiered approach based on need and shortage areas. We are still experiencing teacher attrition due to better salary offerings in other towns. We believe that the signing bonus will help to attract staff to New Haven Public Schools. Please look at the matrix with the tiers (*credit to Hartford Public Schools*).

The funding source will be ARP ESSER, under Learning Loss and Acceleration.

Thank you for your continued support as we work to help our students to achieve.

Sincerely,



Dr. Iline Tracey

Please review Tier proposal on the other side. Thank you.



NEW HAVEN PUBLIC SCHOOLS

## PROPOSED Tiered Signing Bonuses

Tier 1 - \$5,000	Tier 2 - \$2,500	Tier 3 – \$1,000	Tier 4 - \$1,250
Shortage/Hard to Fill Areas	High Vacancy Areas	General Signing Bonus	Paraeducators
Bilingual Mathematics Special Education School Library and Media Specialist School Psychologist Science Speech Language Pathologist Technology Education TESOL World Languages Health Professionals	School Social Workers School Counselors School Safety Officers (NC) Elementary	Art Dance/Drama Early Childhood/Pre-K Gifted & Talented History & Social Studies Music Physical Education/Health Trade & Industry/Hospitality English Computer Education	

(NC) : non-certified position

**Policy on Advanced Courses**

Beyond traditional course eligibility criteria (i.e., grades and teacher recommendation), this policy calls for school administration and teachers to take the following actions to improve course access for all students. Academic planning for students will be guided by the following principles as recommended by the Connecticut State Department of Education in the April 2022 document entitled Developing an Advanced Course Policy:

- Start in middle school;
- Partner with families;
- Increase supply; and
- Reduce barriers.

The sections that follow provide specific actions for each of the four guiding principles.

**Start in Middle School:**

- Coordinate standards, instruction, and expectations across middle and high school by fostering regular communication among faculty districtwide. The focus should be on vertical articulation of content across the grades rather than offering courses for high school credit in middle school.
- Offer career awareness, exploration, and immersion activities that directly align with the high school program of studies.
- Encourage high school faculty to familiarize themselves with the Smarter Balanced system of assessments and NGSS assessments including interim assessment blocks, which can be used to measure student understanding and adjust instruction in Grades 9-12.
- Remind middle school faculty that their messaging to students regarding high school expectations have an impact on students. Students should be assured that if they are mastering middle school standards, they are prepared academically.
- Avoid characterizing learning at the next level as very difficult and dramatically different than middle school, which may discourage some students from considering advanced coursework.
- Use EdSight Secure to share students' middle school data with high school faculty. Sharing these data will improve the quantity and quality of information available for decision making, reduce unnecessary pre-tests and the administration of screening tools, and maximize instructional time.

**Partner with Families:**

Ensure that all relevant staff in grades 6-12 are provided with training on how to increase awareness about advanced coursework among families; inclusive of all families regardless of home language, disability, culture or socioeconomic background

- During the middle school years, engage families in the development of the SSP.
- High schools should continue and improve upon effective systems of family engagement used in middle school.

- Ensure families are fully aware of all the benefits of taking college courses and participating in work-based learning opportunities during high school. This information is particularly important for students from low-income families and first-generation college students.
- Communication should be ongoing and accessible to families (e.g., materials provided in multiple languages, translators available during information sessions).
- Provide families with a variety of options for engaging on the topic of course selection. Large group information sessions may work for some, but others may need more personalized support.
- **Ensure** small sessions designed for families that have not experienced college.
- Invite students and families to express interest in advanced coursework and discuss those choices along with career options with their school counselor who can answer questions and serve as an advocate for the student.

#### Reduce Barriers:

- Use EdSight Secure to provide school counselors and teachers with lists of students identified by CSDE as having potential for success in rigorous courses. Staff may wish to reinforce the Commissioner's message, answer questions, and provide support to students as they consider their course selections for the next school year.
- Share descriptive statistics with faculty showing advanced course enrollment over time and disaggregated by student group. These data can be used to track progress, discuss effective strategies, identify challenges, and generate potential solutions.
- Urge staff to pay special attention to student interests and coursework fit rather than relying solely on past performance when recommending advanced coursework for students. If the goal is to expand access, recommendation decisions based on past performance exclusively will not spur change.
- Do not exclude students from consideration simply based on disability status or English language proficiency.
- Communicate directly with students from low-income families that registration fees and exam fees for advanced coursework will be waived.
- Encourage students to self-advocate based on their individual goals and future plans.
- Monitor course registrations throughout the enrollment period and encourage students to reconsider selections if the student has potential to be successful in more challenging courses.
- Provide opportunities during the summer for students to prepare for challenging coursework by offering sessions that focus on reviewing study habits, organization, and time management.

#### Increase Supply:

**Ensure that all relevant staff in grades 6-12 are provided with training about advanced coursework; inclusive of all students regardless of home language, disability, culture or socioeconomic background**

- Re-evaluate prerequisites so that educators identify what is needed to succeed **IN** the course rather than **BEFORE** the course.
- School counselors and teachers should promote enrollment in advanced courses to students in all grades.

- Students must be assured that even though they may not have taken an advanced course at the beginning of high school, there are many opportunities to do so throughout high school in every grade.
- Review the current program of studies to identify courses with the potential to be offered in partnership with a college or university.
- Consider adding sections of high-interest courses while encouraging teachers of advanced courses to collaborate to ensure consistency of content and expectations for a diverse set of learners.
- Leverage remote options to expand the range of courses available to students.

### Summary

This policy makes clear that a student's academic plan and course selections have tremendous influence on graduation and post-secondary outcomes. While students should drive the process, responsibilities for planning and selection are distributed among a variety of individuals including NHPS district and school leaders, teachers, school counselors, school psychologists, social workers, and other staff members all in partnership with families. Collectively, this network of support influences outcomes sometimes through deliberate and coordinated actions and other times through the most common subtle daily interactions. It all matters.